

Ritchie Secretarial Service LLC

Geography is no boundary...



Kathy A. Ritchie
Owner
Master Virtual Assistant

40 Hilltop Trail.
Fairfield, PA 17320

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April 26, 2012

Thomas Leonard International Virtual Assistant of Distinction Client Testimonial

Please provide the following information, on your company letterhead and in PDF format, and return to the Award Nominee, who will submit it to the IVAD Award Selection Committee with their Award Packet. (Please note that we may need to contact you for further information.)

Client Name (Virtual Assistant): Kathy Ritchie

Company Name: Ritchie Secretarial Service

Location (city, state, country): Fairfield, PA USA

Website Address: www.thebestva.com

Email: kritchie@thebestva.com

Phone: 877-897-1859

Length of time nominee has provided you with Virtual Assistant services: Off and on for over 16 years

What services does nominee provide to you? Website design, troubleshooting, Search Engine Optimization Consultation, Research, General Consultation

Why do you feel that nominee deserves this award? Janice provides exemplary service to both her clients and her fellow virtual assistants. Her timely insights and advice are always on target. I can always rely on Janice's input on whatever projects I'm working on at the time. Her contribution to the Virtual Assisting industry are invaluable and she is a shining example to any virtual assistant whether up and coming or already established. I know I can count on her to always deliver the best in whatever she sets out to accomplish.

Sincerely,

Kathy A. Ritchie
Master Virtual Assistant
Ritchie Secretarial Service

Online International Virtual Assistants Convention 2012

Thomas Leonard International Virtual Assistant of Distinction

Nominee:

Janice D. Byer, CCVA, MVA
Docu-Type - Virtual Assistance, Web Design & Hosting

Virtual Assistant Testimonial

Joanne Matheson
JEM Office Solutions
115 Marie St., Shelburne, ON L0N 1S1
www.jemofficesolutions.com
joanne@jemofficesolutions.com
519 939 9347

I have worked with Janice since 2006 as a virtual assistant subcontractor. Janice was the first VA to extend an offer of work to me and has been my mentor ever since.

At all times I have found Janice to be dependable, hard-working, conscientious, honest, courteous and extremely helpful to me in my business pursuits. She has given me advice on more than one occasion, even my smallest/silliest questions she has taken the time to answer never making me feel inadequate.

As the co-founder of CVAC I know Janice is dedicated to the world of VA's bringing to us a vast array of information, training and events to bring us together and increase our skill set and knowledge base.

Janice is a wonderful candidate for this award and one whom I believe should be acknowledged for all she has given to the Virtual Assistant industry.

Sincerely,

Joanne Matheson

Joanne Matheson
JEM Office Solutions